## Index to Exhibits on page 11

- 1 -

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

FORM 10-Q
[X] QUARTERLY REPORT UNDER SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the quarterly period ended April 2, 1995
OR
[ ] TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

## Commission File Number 0-1088

KELLY SERVICES, INC.
(Exact name of Registrant as specified in its charter)

DELAWARE
(State or other jurisdiction
of incorporation or organization)

38-1510762
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(I.R.S. Employer Identification No.)

999 WEST BIG BEAVER ROAD, TROY, MICHIGAN 48084
(Address of principal executive offices)
(Zip Code)
(810) 362-4444
(Registrant's telephone number, including area code)
Indicate by check mark whether the Registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the Registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes $X$

No
At May 8, 1995, 34,381,970 shares of Class $A$ and $3,598,657$ shares of Class $B$ common stock of the Registrant were outstanding.

## PART I. FINANCIAL INFORMATION

Statements of Earnings 3
Balance Sheets 4
Statements of Stockholders' Equity 5
Statements of Cash Flows 6
Management's Discussion and
Analysis of Results of
Operations and Financial
Condition
7
PART II. OTHER INFORMATION ..... 9
Signature ..... 10
Index to Exhibits Required by Item 601, Regulation S-K ..... 11
(In thousands of dollars except per share items)

|  | 13 Wee | Ended |
| :---: | :---: | :---: |
|  | April 2, 1995 | April 3, 1994 |
| Sales of services | \$620,685 | \$530,191 |
| Cost of services | 498,667 | 428,374 |
| Gross profit | 122,018 | 101,817 |
| Selling, general and administrative expenses | 104,305 | 88,424 |
| Earnings from operations | 17,713 | 13,393 |
| Interest income | 2,389 | 1,505 |
| Earnings before income taxes | - 20,102 | 14,898 |
| Income taxes: |  |  |
| Federal | 6,390 | 4,520 |
| State and other | 1,450 | 1,145 |
| Total income taxes | 7,840 | 5,665 |
| Net earnings | \$ 12, 262 | \$ 9,233 |
| Earnings per share | \$. 32 | \$. 24 |
| Dividends per share | \$. 18 | \$. 16 |
| Average shares outstanding (thousands) | 37,967 | 37,947 |

KELLY SERVICES, INC. AND SUBSIDIARIES
BALANCE SHEETS AS OF APRIL 2, 1995 AND JANUARY 1, 1995
(UNAUDITED)
(In thousands of dollars)

| ASSETS | 1995 | 1994 |
| :---: | :---: | :---: |
| -- |  |  |
| CURRENT ASSETS: |  |  |
| Cash and equivalents | \$ 60,688 | \$ 49, 207 |
| Short-term investments | 155,440 | 142,723 |
| Accounts receivable, less allowances of \$7,570 and |  |  |
| \$5,660, respectively | 314,079 | 307,478 |
| Prepaid expenses and other current assets | 26,592 | 27,018 |
| Total current assets | 556,799 | 526,426 |
| PROPERTY AND EQUIPMENT: |  |  |
| Land and buildings | 34,561 | 34,044 |
| Equipment, furniture and leasehold improvements | 96,176 | 90,868 |
| Accumulated depreciation | $(59,841)$ | $(54,731)$ |
| Total property and equipment | 70,896 | 70,181 |
| INTANGIBLES AND OTHER ASSETS | 47,351 | 45,491 |
| TOTAL ASSETS | \$675, 046 | \$642, 098 |

## LIABILITIES \& STOCKHOLDERS' EQUITY

| CURRENT LIABILITIES: |  |  |
| :---: | :---: | :---: |
| Accounts payable | \$ 33,501 | \$ 33,716 |
| Payroll and related taxes | 119,753 | 102,911 |
| Accrued insurance | 57,573 | 57,390 |
| Income and other taxes | 21,517 | 16,565 |
| Total current liabilities | 232,344 | 210,582 |
| STOCKHOLDERS' EQUITY: |  |  |
| Capital stock, \$1 par value | 40,116 | 40,116 |
| Treasury stock, 2,139 shares in |  |  |
| respectively, at cost | $(6,216)$ | $(6,186)$ |
| Paid-in capital | 6,210 | 5,868 |
| Earnings invested in the business | 402,592 | 391,718 |
| Total stockholders' equity | 442,702 | 431,516 |
| TOTAL LIABILITIES \& |  |  |
| STOCKHOLDERS' EQUITY | \$675, 046 | \$642, 098 |

# STATEMENTS OF STOCKHOLDERS' EQUITY <br> (UNAUDITED) 

(In thousands of dollars)


| Capital Stock |  |  |
| :---: | :---: | :---: |
| Class A common stock |  |  |
| Balance at beginning of period | \$ 36,507 | \$ 36,507 |
| Conversions from Class B | 3 | - - |
| Balance at end of period | 36,510 | 36,507 |
| Class B common stock |  |  |
| Balance at beginning of period | 3,609 | 3,609 |
| Conversions to Class A | (3) | -- |
| Balance at end of period | 3,606 | 3,609 |
| Treasury Stock |  |  |
| Balance at beginning of period | $(6,186)$ | $(6,702)$ |
| Exercise of stock options | (30) | 20 |
| Treasury stock issued for acquisition | -- | 529 |
| Balance at end of period | $(6,216)$ | $(6,153)$ |
| Paid-in Capital |  |  |
| Balance at beginning of period | 5,868 | 679 |
| Exercise of stock options | 342 | 146 |
| Treasury stock issued for acquisition | -- | 4,803 |
| Balance at end of period | 6,210 | 5,628 |
| Earnings Invested in the Business |  |  |
| Balance at beginning of period | 391, 718 | 352, 126 |
| Net earnings | 12,262 | 9,233 |
| Cash dividends | $(6,834)$ | $(6,072)$ |
| Equity adjustment for foreign |  |  |
| currency translation (cumulative |  |  |
| credit of \$4,038 in 1995 and |  |  |
| charge of \$6,581 in 1994) | 5,446 | (68) |
| Balance at end of period | 402,592 | 355,219 |
| Stockholders' Equity at end of period | \$442, 702 | \$394, 810 |

KELLY SERVICES, INC. AND SUBSIDIARIES
STATEMENTS OF CASH FLOWS
(UNAUDITED)
FOR THE 13 WEEKS ENDED APRIL 2, 1995 AND APRIL 3, 1994
(In thousands of dollars)

|  | 1995 | 1994 |
| :---: | :---: | :---: |
| Cash flows from operating activities: |  |  |
| Net earnings | \$12, 262 | \$ 9, 233 |
| Noncash adjustments: |  |  |
| Depreciation | 5,110 | 4,217 |
| Changes in certain working capital components | 18,515 | 3,605 |
| Cash from operating activities | 35,887 | 17,055 |
| Cash flows from investing activities: |  |  |
| Capital expenditures | $(4,995)$ | $(3,544)$ |
| Short-term investments | $(12,717)$ | $(3,629)$ |
| Increase in intangibles and other assets | (172) | (243) |
| Cash from investing activities | $(17,884)$ | $(7,416)$ |
| Cash flows from financing activities: |  |  |
| Dividend payments | $(6,834)$ | $(6,072)$ |
| Exercise of stock options | 312 | 166 |
| Net cash from financing activities | $(6,522)$ | $(5,906)$ |
| Net change in cash and equivalents | 11,481 | 3,733 |
| Cash and equivalents at beginning of period | 49,207 | 36,020 |
| Cash and equivalents at end of period | \$60, 688 | \$39, 753 |

## MANAGEMENT'S DISCUSSION AND

## ANALYSIS OF RESULTS OF OPERATIONS

AND FINANCIAL CONDITION

Results of Operations:

First Quarter

Sales of services in the first quarter of 1995 totaled $\$ 620,685,000$, an increase of $17.1 \%$ from the same period in 1994. This increase reflected growth in both domestic and international sales and the inclusion of 1994 acquisitions.

Cost of services, consisting of payroll and related costs of temporary employees, increased $16.4 \%$ in the first quarter as compared to the same period in 1994. Average hourly payroll costs increased 7\% over 1994 due to inflation and business mix.

The gross profit rate of $19.7 \%$ in the first quarter was .5 percentage points higher than the previous year. Continued improvement in U.S. temporary help margins has helped to offset pricing pressures in certain European countries.

Selling, general, and administrative expenses of $\$ 104,305,000$ in the first quarter increased 18.0\% from the same period in 1994. This increase was due to the higher level of business activity, new programs and operating expenses incurred by new acquisitions.

Earnings before taxes were \$20,102,000, an increase of 34.9\% compared to the pretax earnings for the same period in 1994. The pretax margin was $3.2 \%$ compared to $2.8 \%$ in the first quarter of 1994. Income taxes as a percentage of pretax earnings were $39.0 \%$, 1.0 percentage point more than the rate applicable to the first quarter of 1994. The 1995 rate reflected the impact of the discontinuation of the targeted jobs tax credit program by the U.S. Government.

Net earnings were $\$ 12,262,000$ in the first quarter of 1995 , compared to $\$ 9,233,000$ in 1994, an increase of $32.8 \%$. Earnings per share were $\$ .32$ compared to the $\$ .24$ earned in the same period last year.

Assets totaled \$675, 046,000 at April 2, 1995, an increase of $5 \%$ over the $\$ 642,098,000$ at January 1, 1995. Working capital increased $\$ 8,611,000$ in the first quarter.

The quarterly dividend rate applicable to Class $A$ and Class $B$ shares was $\$ .18$ and $\$ .16$ per share in the first quarters of 1995 and 1994, respectively.

The Company believes it is in a sound financial position to fully meet its current working capital needs and its longer term capital requirements.

Companies for which this report is filed are: Kelly Services, Inc. and its subsidiaries, Kelly Assisted Living Services, Inc., Kelly Properties, Inc., Kelly Professional Services, Inc., Kelly Services (Canada), Ltd., Les Services Kelly (Quebec) Inc., Lenore Simpson Personnel, Ltd., Societe Services Kelly, Kelly Professional Services (France), Inc., Kelly Services (UK), Ltd., Kelly Services (Ireland), Ltd., Kelly Services (Australia), Ltd., Kelly Services (New Zealand), Ltd., Kelly Services (Nederland), B.V., Kelly Services of Denmark, Inc., OK Personnel Service Holding SA, Kelly de Mexico, S.A. de C.V., Kelly Services Norge A.S., KSI Acquisition Corp., Kelly Pinpoint, Inc. and Your Staff, Inc.

The information furnished reflects all adjustments which are, in the opinion of management, necessary for a fair presentation of the results of operations for the period in this filing.

PART II. OTHER INFORMATION
(a) See Index to Exhibits required by Item 601, Regulation S-K, set forth on page 11 of this filing.
(b) No reports on Form 8-K were filed during the quarter for which this report is filed.

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

KELLY SERVICES, INC.
Date: May 12, 1995
/s/ R. F. Stoner
R. F. Stoner

Senior Vice President and
Chief Financial Officer
(Principal Financial Officer and
Principal Accounting Officer)

INDEX TO EXHIBITS
REQUIRED BY ITEM 601, REGULATION S-K

## Exhibit

No.

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4 Rights of security holders are defined in
Articles Fourth, Fifth, Seventh, Eighth, Ninth, Tenth, Eleventh, Twelfth, Thirteenth, Fourteenth and Fifteenth of the Certificate of Incorporation. (Reference is made to Exhibit 3.2 to the Form $10-Q$ for the quarterly period ended October 3, 1993, filed with the Commission in November, 1993, which is incorporated herein by reference.)

Financial Data Schedule
2

THIS SCHEDULE CONTAINS SUMMARY FINANCIAL INFORMATION EXTRACTED FROM THE BALANCE SHEET AND STATEMENT OF EARNINGS AND IS QUALIFIED IN ITS ENTIRETY BY REFERENCE TO SUCH FINANCIAL STATEMENTS.

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3 -MOS
    DEC-31-1995
        APR-02-1995
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            155,440
            321, 649
                    7,570
        556,799
                                    130,737
            59,841
            675, 046
    232, 344
                40,116
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            402,586
675, 046
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620, 685

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12,262
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