# UNITED STATES SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

FORM 10-Q

[X] QUARTERLY REPORT UNDER SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the quarterly period ended September 29, 2002

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[\_] TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

Commission File Number 0-1088

KELLY SERVICES, INC.	
(Exact name of Registrant as specified i	in its charter)
DELAWARE	38-1510762
(State or other jurisdiction of incorporation or organization)	(I.R.S. Employer Identification No.)
999 WEST BIG BEAVER ROAD, TROY, MICH	HIGAN 48084
(Address of principal executive ( (Zip Code)	offices)
(248) 362-4444	
(Registrant's telephone number, includi	ing area code)
No Change	

Indicate by check mark whether the Registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the Registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

(Former name, former address and former fiscal year, if changed since last report.)

Yes X No

At November 1, 2002, 32,041,084 shares of Class A and 3,478,443 shares of Class B common stock of the Registrant were outstanding.

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## PART I. FINANCIAL INFORMATION

Item 1. Financial Statements.

# KELLY SERVICES, INC. AND SUBSIDIARIES

# STATEMENTS OF EARNINGS (UNAUDITED)

(In thousands of dollars except per share data)

		13 Weeks Ended			39 Weeks Ended			
	S	ept. 29, 2002		Sept. 30, 2001		ept. 29, 2002		ept. 30, 2001
Sales of services Cost of services		,122,715 940,453		.,066,380 894,659		3,199,724 2,688,286		3,219,833 2,688,419
Gross profit Selling, general and				171,721				531,414
administrative expenses		171,547		163,975		493,062		504,622
Earnings from operations Interest income (expense), net		10,715 35		7,746 (135)		18,376 258		26,792 (411)
Earnings before income taxes Income taxes		10,750 4,245		7,611 3,045		18,634 7,398		26,381 10,555
Net earnings	\$ ===	6,505	\$	4,566		11,236		15,826 ======
Earnings per share: Basic Diluted Average shares outstanding	\$	.18 .18		.13 .13	\$	.31		. 44 . 44
(thousands): Basic Diluted Dividends per share	\$	35,508 35,603 .10		35,855 35,948 .25		35,968		35,817 35,910 .75

# BALANCE SHEETS (In thousands of dollars)

ASSETS	September 29, 2002	December 30, 2001
	(UNAUDITED)	
CURRENT ASSETS: Cash and equivalents Short-term investments	\$ 80,363 4,300	\$ 83,461 630
Accounts receivable, less allowances of \$13,044 and \$12,105, respectively Prepaid expenses and other current assets Deferred taxes	590,976 25,653 20,815	539,692 24,950 21,469
Total current assets	722,107	670,202
PROPERTY AND EQUIPMENT: Land and buildings Equipment, furniture and leasehold improvements	57,644 296,903	56,639 275,063
Accumulated depreciation	(154,014)	(119,729)
Total property and equipment	200,533	211,973
NONCURRENT DEFERRED TAXES	26,802	31,415
GOODWILL, NET	77,807	73,643
OTHER ASSETS	45,599 	52,148
TOTAL ASSETS	\$1,072,848 ======	\$1,039,381 ======
LIABILITIES AND STOCKHOLDERS' EQUITY		
CURRENT LIABILITIES: Short-term borrowings Accounts payable Payroll and related taxes Accrued insurance Income and other taxes  Total current liabilities	\$ 27,781 87,028 199,815 25,644 43,427	\$ 32,939 88,217 154,813 24,071 48,149
NONCURRENT LIABILITIES: Accrued insurance Accrued retirement benefits Total noncurrent liabilities	41,840 37,992  79,832	39,273 44,764  84,037
STOCKHOLDERS' EQUITY: Capital stock, \$1.00 par value Class A common stock, shares issued 36,619,148 at 2002 and 36,609,078 at 2001 Class B common stock, shares issued 3,496,718	36,619	36,609
at 2002 and 3,506,788 at 2001 Treasury stock, at cost Class A common stock, 4,578,135 shares at 2002 and 4,232,542 at 2001 Class B common stock, 17,175 shares at 2002 and 15,675 at 2001	3,497 (91,852) (472)	3,507 (81,721) (435)
Paid-in capital Earnings invested in the business Accumulated foreign currency adjustments	17,873 661,980 (18,324)	17,035 661,483 (29,323)
Total stockholders' equity	609,321	607,155
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	\$1,072,848 =======	\$1,039,381 =======

# STATEMENTS OF STOCKHOLDERS' EQUITY (UNAUDITED) (In thousands of dollars)

	13 Weeks Ended		39 Weeks Ended		
	Sept. 29, 2002	Sept. 30, 2001	Sept. 29, 2002	Sept. 30, 2001	
Capital Stock					
Class A common stock Balance at beginning of period Conversions from Class B	2	\$ 36,609 - 	\$ 36,609 10	-	
Balance at end of period	36,619	36,609	36,619	36,609	
Class B common stock Balance at beginning of period Conversions to Class A	3,499 (2)	3,507 - 	3,507 (10)	3,507 -	
Balance at end of period	3,497	3,507	3,497	3,507	
Treasury Stock Class A common stock Balance at beginning of period Exercise of stock options, restricted stock awards and other Treasury stock issued for acquisitions Purchase of treasury stock	(79,457) 321 424 (13,140)	(82,315) 56 470 -	(81,721) 2,177 832 (13,140)		
Balance at end of period	(91,852)	(81,789)		(81,789)	
Class B common stock Balance at beginning of period Purchase of treasury stock Balance at end of period	(454) (18)  (472)	(376) (59)  (435)	(435) (37)  (472)	(371) (64)  (435)	
Paid-in Capital Balance at beginning of period Exercise of stock options, restricted stock awards and other Treasury stock issued for acquisitions	17,686 111 76	16,871 19 109	17,035 670 168	417 211	
Balance at end of period			17,873	16,999	
Earnings Invested in the Business Balance at beginning of period Net earnings Dividends Balance at end of period	659,027 6,505 (3,552)  661,980	668,747 4,566 (8,966)  664,347	661,483 11,236 (10,739)  661,980	675,388 15,826 (26,867)  664,347	
Accumulated Foreign Currency Adjustments Balance at beginning of period Equity adjustment for foreign currency	(16,741) (1,583)	(32,572)	(29,323) 10,999	(23,784)	
Balance at end of period	(1,383)	4,922  (27,650)	(18, 324)	(3,866)  (27,650)	
Stockholders' Equity at end of period	\$609,321	\$611,588	\$609,321	\$611,588	
Comprehensive Income Net earnings Other comprehensive income - Foreign	\$ 6,505	======= \$ 4,566	\$ 11,236	======= \$ 15,826	
currency adjustments	(1,583)  \$ 4,022	4,922  \$ 0.488	10,999	(3,866)	
Comprehensive Income	\$ 4,922 ======	\$ 9,488 ======	\$ 22,235 ======	\$ 11,960 ======	

# STATEMENTS OF CASH FLOWS (UNAUDITED) (In thousands of dollars)

39 Weeks Ended

	September 29, 2002	September 30, 2001	
Cash flows from operating activities: Net earnings	\$ 11,236	\$ 15,826	
Noncash adjustments:	·	,	
Depreciation and amortization	33,281	32,351	
(Increase) decrease in accounts receivable, net	(39,368)	41,651	
Changes in operating assets and liabilities	37,696		
Net cash from operating activities	42,845	104,794	
not out from operating activities			
Cash flows from investing activities:			
Capital expenditures	(20, 027)	(21 096)	
Decrease in other assets	(20,027) 6,705	(31,086) 9,667	
Proceeds from sales and maturities of short-term investments	620	2,046	
Purchases of short-term investments	(4,290)	(529)	
Acquisition of building	(4, 290)	(11,783)	
Acquisition of companies, net of cash received	-		
Acquisition of companies, her of cash received	-	(139)	
Net cash from investing activities	(16,992)	(31,824)	
Not out I om investing doctvices			
Cash flows from financing activities:			
Decrease in short-term borrowings	(7,718)	(9,238)	
Dividend payments	(10,739)	(26,827)	
Stock options and other	842	131	
Purchase of treasury stock	(13,177)	(64)	
Turonase or creasury scook	(10,111)	(04)	
Net cash from financing activities	(30,792)	(35,998)	
Effect of evenance rates on each and equivalents	1 0/1	/EOE)	
Effect of exchange rates on cash and equivalents	1,841	(595) 	
Net change in cash and equivalents	(3,098)	36,377	
Cash and equivalents at beginning of period	83,461	43,318	
Cash and equivalents at end of period	\$ 80,363	\$ 79,695	
i company in the comp	======	=======	

# NOTES TO FINANCIAL STATEMENTS (UNAUDITED) (In thousands of dollars)

#### 1. Basis of Presentation

The accompanying unaudited consolidated financial statements of the Company have been prepared in accordance with Rule 10-01 of Regulation S-X and do not include all the information and notes required by generally accepted accounting principles for complete financial statements. All adjustments, including normal recurring adjustments, have been made which, in the opinion of management, are necessary for a fair presentation of the results of the interim periods. The results of operations for such interim periods are not necessarily indicative of results of operations for a full year. The unaudited consolidated financial statements should be read in conjunction with the Company's consolidated financial statements and notes thereto for the fiscal year ended December 30, 2001 (the 2001 consolidated financial statements). Certain prior year amounts have been reclassified to conform with the current presentation.

#### 2. Impairment of Long-Lived Assets

The Company evaluates long-lived assets and intangible assets subject to amortization for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. When it is probable that undiscounted future cash flows will not be sufficient to recover an asset's carrying amount, the asset is written down to its fair value. Assets to be disposed of by sale, if any, are reported at the lower of the carrying amount or fair value less cost to sell. See footnote 6 for the discussion on the impairment testing of goodwill and intangible assets not subject to amortization.

### 3. Segment Disclosures

The Company's reportable segments, which are based on the Company's method of internal reporting, are: (1) U.S. Commercial Staffing, (2) Professional, Technical and Staffing Alternatives (PTSA) and (3) International. The following table presents information about the reported sales and earnings from operations of the Company for the 13-week and 39-week periods ended September 29, 2002 and September 30, 2001. Segment data presented are net of intersegment revenues. Asset information by reportable segment is not presented, since the Company does not produce such information internally.

	13 Weeks	Ended	39 Weeks Ended		
	2002	2001	2002	2001	
Sales:					
U.S. Commercial Staffing	\$ 549,904	\$ 515,289	\$1,557,137	\$1,592,215	
PTSA	287,424	270,349	841,888	809,471	
International	285,387	280,742	800,699	818,147	
Consolidated Total	\$1,122,715	\$1,066,380	\$3,199,724	\$3,219,833	
Consoliuateu Total	φ1, 122, / 15 		φ3,199,724 	Ψ3, Z19, 033 	
Earnings from Operations:					
U.S. Commercial Staffing	\$ 33,325	\$ 27,324	\$ 84,231	\$ 90,069	
PTSA	13,121	10,039	36,898	35,988	
International	3,141	4,282	2,447	7,853	
Corporate	(38,872)	(33,899)	(105,200)	(107,118)	
Consolidated Total	\$ 10,715	\$ 7,746	\$ 18,376	\$ 26,792	
55552124.554	=======	=======	=======	=======	

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#### 4. Contingencies

The Company is subject to various legal proceedings, claims and liabilities which arise in the ordinary course of its business. Litigation is subject to many uncertainties, the outcome of individual litigated matters is not predictable with assurance and it is reasonably possible that some matters could be decided unfavorably to the Company. Although the amount of the liability at September 29, 2002 with respect to these matters cannot be ascertained, the Company believes that any resulting liability will not be material to the financial statements of the Company at September 29, 2002.

#### 5. Earnings Per Share

The reconciliations of earnings per share computations for the 13-week and 39-week periods ended September 29, 2002 and September 30, 2001 were as follows:

	13 Weeks Ended		39 Weeks Ended	
	2002	2001	2002	2001
Net earnings	\$ 6,505	\$ 4,566	\$11,236	\$15,826
	======	======	======	======
Determination of shares (thousands):				
Weighted average common				
shares outstanding	35,508	35,855	35,792	35,817
Effect of dilutive securities:				
Stock options	22	6	63	10
Restricted and performance awards and other	73	87	113	83
·				
Weighted average common shares				
outstanding - assuming dilution	35,603	35,948	35,968	35,910
Earnings per share - basic	\$ .18	====== \$ .13	====== \$ .31	====== \$ .44
Earnings per share - basic Earnings per share - assuming dilution	\$ .18	\$ .13	\$ .31	\$ .44

Stock options representing 2,128,000 and 1,764,000 shares, respectively, for the third quarters of 2002 and 2001, and stock options representing 1,248,000 and 1,428,000 shares, respectively, for the nine months ended September 29, 2002 and September 30, 2001 were excluded from the computation of diluted earnings per share. The exercise prices of these options were greater than the average market price of the common shares and the options were therefore anti-dilutive.

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6. Goodwill and Other Intangible Assets - Adoption of Statement 142
Effective for fiscal 2002, the Company adopted Statement of Financial Accounting
Standards (SFAS) No. 142, "Goodwill and Other Intangible Assets," and eliminated
the amortization of purchased goodwill. The Company also reevaluated intangible
assets and determined that their remaining useful lives are appropriate. At
September 29, 2002, the unamortized purchased goodwill balance was approximately
\$78 million. Impairment tests of goodwill and intangible assets not subject to
amortization were completed as of December 31, 2001. It was determined that
goodwill and intangible assets not subject to amortization are not impaired;
therefore there was no transitional impairment charge to be recorded. In
accordance with SFAS No. 142 the Company will test goodwill and intangible
assets not subject to amortization on an annual basis or more often if
circumstances change, indicating potential impairment. The following table
presents net earnings and basic and diluted earnings per share for the 13-week
and 39-week periods ended September 29, 2002 and September 30, 2001, as adjusted
for the non-amortization provisions of SFAS No. 142.

	13 Weeks Ended		39 Weeks Ended	
	2002	2001	2002	2001
Reported net earnings	\$6,505	\$4,566	\$11,236	\$15,826
Add back: Goodwill amortization, net of tax	-	505	-	1,557
Additional make assertions	 #0 F0F	AF 074	444 000	447.000
Adjusted net earnings	\$6,505	\$5,071	\$11,236	\$17,383
	=====	=====	======	======
Basic earnings per share:				
Reported net earnings	\$ 0.18	\$ 0.13	\$ 0.31	\$ 0.44
Goodwill amortization, net of tax	-	0.01	-	0.05
Adjusted net earnings	\$ 0.18	\$ 0.14	\$ 0.31	\$ 0.49
Adjusted net carnings	=====	=====	======	======
Diluted earnings per share:				
Reported net earnings	\$ 0.18	\$ 0.13	\$ 0.31	\$ 0.44
Goodwill amortization, net of tax	-	0.01	-	0.04
Adjusted net earnings	\$ 0.18	\$ 0.14	\$ 0.31	\$ 0.48
Aujusteu net earnings	φ 0.10 =====	\$ 0.14 =====	φ 0.31 ======	======

### 7. New Accounting Standard

In June 2002, the Financial Accounting Standards Board (FASB) issued Statement of Financial Accounting Standards (SFAS) No. 146, "Accounting for Costs Associated with Exit or Disposal Activities," which supercedes Emerging Issues Task Force (EITF) No. 94-3, "Liability Recognition for Certain Employee Termination Benefits and Other Costs to Exit an Activity (including Certain Costs Incurred in a Restructuring)." SFAS No. 146 requires companies to recognize costs associated with exit or disposal activities when they are incurred, rather than at the date of a commitment to an exit or disposal plan as was required by EITF No. 94-3. This statement is effective for disposal activities initiated after December 31, 2002, with early application encouraged. SFAS No. 146 is not expected to have a material effect on the Company's consolidated results of operations or financial position.

Item 2. Management's Discussion and Analysis of Results of Operations and Financial Condition.

#### Results of Operations:

Third Quarter

Sales of services in the third quarter of 2002 were \$1.123 billion, an increase of 5.3% from the same period in 2001. This improvement was a result of an increase in hours worked of 4.1% and an increase in average hourly bill rates of 1.6%. Sales for the quarter increased in each of the Company's three business segments: U.S. Commercial, Professional, Technical and Staffing Alternatives (PTSA) and International.

The gross profit rate for the third quarter of 2002 averaged 16.2%, an increase of 0.1 percentage point compared to the 16.1% rate earned for the same period in 2001. The gross profit rates of U.S. Commercial and PTSA increased compared to last year, while gross profit in the International segment decreased. The increase in gross profit rates was primarily due to the favorable impact of a decrease in benefit costs, including workers' compensation, and improved pricing in the office/clerical service line, offset by the unfavorable impact of the continuing shift in the mix of customers to large corporate and national accounts and a decline in recruitment fee income.

Many of the Company's large corporate and national account customers have negotiated high volume global service agreements, which tend to result in lower gross profit rates than those earned with the Company's small and medium size customers. The Company's strategy is focused on serving and growing these large corporate and national accounts. As customer mix shifts to large corporate and national accounts, the Company's average gross margins tend to decrease. The Company expects this trend to continue throughout the balance of 2002.

Fee based recruitment income, which represents approximately one percent of the Company's total sales, has a significant impact on gross profit rates. There are very low direct costs of services associated with recruitment income. Therefore, decreases in permanent placement fees can have a disproportionate impact on gross profit rates. As compared to last year, many customers reduced or eliminated the recruiting of full-time employees and the conversions of temporary to permanent staff. The Company expects that recruitment fee income will begin to increase when economic growth and job creation resume.

Selling, general and administrative expenses expressed as a percentage of sales were 15.3% in the third quarter of 2002, a 0.1 percentage point improvement compared to the 15.4% rate in the third quarter of 2001. Selling, general and administrative expenses totaled \$171.5 million, a 4.6% year-over-year increase. The increase was primarily due to the effect of currency exchange rates on international expenses, higher depreciation and field bonus costs, expenses related to the Company's information technology programs and a loss related to the Company's equity investment in itiliti, an internet-based vendor management software provider. These costs were partially offset by lower telecommunication costs and a favorable settlement related to federal payroll taxes.

Earnings from operations in the third quarter of 2002 totaled \$10.7 million, a 38.3% increase compared to the \$7.7 million reported for the third quarter of 2001. Earnings were 1.0% of sales for the third quarter of 2002 as compared to 0.7% for the same period last year.

Net interest income in the third quarter of 2002 was \$35 thousand, a \$170 thousand improvement compared to last year's net interest expense of \$135 thousand. The improvement is primarily attributable to lower short-term debt levels, somewhat offset by the impact of lower interest rates earned on cash balances.

The effective income tax rate in the third quarter of 2002 was 39.5%, a 0.5 percentage point improvement compared with last year's 40.0% rate.

Third quarter net earnings totaled \$6.5 million in 2002, an increase of 42.5% from \$4.6 million earned last year. The rate of return on sales for the third quarter of 2002 was 0.6% compared with last year's 0.4% rate. Diluted earnings per share for the third quarter of 2002 were \$0.18, a 38.5% increase as compared to diluted earnings per share of \$0.13 reported for the third quarter of 2001.

#### U.S. Commercial Staffing

Sales in the U.S. Commercial Staffing segment totaled \$549.9 million in the third quarter of 2002, a 6.7% increase compared to the \$515.3 million reported for the same period in 2001. This reflected a 6.3% increase in hours worked and a 0.5% increase in average hourly bill rates. The sales growth by month, on a year-over-year basis, were: up 3% in July, up 8% in August and up 11% in September, indicating sequential improvement throughout the third quarter. However, the rate of improvement slowed in September, leading the Company to expect that year-over-year growth may flatten somewhat in the fourth quarter.

U.S. Commercial Staffing sales represented 49% of total Company sales in the third quarter of 2002 and 48% of total Company sales in the third quarter of 2001.

U.S. Commercial Staffing earnings from operations totaled \$33.3 million in the third quarter of 2002, an increase of 22.0% compared to earnings of \$27.3 million last year. This was the result of the 6.7% increase in sales and a 0.4 percentage point increase in the gross profit rate, partially offset by a 2.8% increase in expenses. The increase in the gross profit rate reflects an improvement in benefit costs and improved pricing for the office/clerical business line. This increase was partially offset by an ongoing shift in mix of sales to larger corporate and national account customers and decreases in fee based income. The year-over-year decrease in fee based recruitment income for U.S. Commercial was 30% in the third quarter. The increase in expenses was due primarily to higher field bonus payouts and increased bad debts associated with corporate bankruptcies.

Professional, Technical and Staffing Alternatives
PTSA includes the following business units: Kelly Scientific Resources, Kelly
Healthcare Resources, Kelly Home Care Services, Kelly Automotive Services Group,
Kelly Engineering Resources, Kelly Information Technology Resources, Kelly Law
Registry, Kelly Financial Resources, National Payroll Services, Kelly Management
Services, Kelly Staff Leasing, Inc., Kelly Human Resource Consulting, HRFirst
and Kelly Vendor Management Solutions. PTSA sales represented 26% of total
Company sales in the third quarter of 2002 and 25% in the third quarter of 2001.

Sales in the PTSA segment for the third quarter of 2002 totaled \$287.4 million, an increase of 6.3% compared to the \$270.3 million reported in the third quarter of 2001. This reflected a 4.3% increase in average hourly bill rates and a 3.3% increase in hours worked in the professional and technical businesses. Revenues in the staffing alternatives businesses, which include the staff leasing and management services business units, increased by 2.6% compared to the third quarter of 2001.

Results continued to vary among the 14 business units that comprise PTSA. Kelly Healthcare Resources and Kelly Financial Resources continue to be the leading performers in 2002, exhibiting sales growth of 25% or better for the third quarter. Kelly Information Technology Resources, Kelly Engineering Resources and Kelly Staff Leasing maintained positive sales growth during the third quarter, and sales comparisons for Kelly Automotive Services Group turned positive during the third quarter. The sales growth in Kelly Healthcare Resources and Kelly Financial Resources reflect the impact of new branches opened in 2001.

One large PTSA unit, Kelly Home Care, continued to experience revenue declines during the third quarter of 2002. This decrease, however, reflects the general softening of the home healthcare industry within the overall economy.

PTSA earnings from operations for the third quarter of 2002 totaled \$13.1 million and increased 30.7% from the same period in 2001. This was the result of the 6.3% increase in sales and a 0.5 percentage point increase in the gross profit rate, partially offset by a 2.3% increase in expenses.

The increase in the gross profit rate was due to the favorable impact of lower benefit costs, including workers' compensation expense, and pricing increases within individual business units. This was partially offset by an unfavorable change in business unit sales mix, particularly as a result of the decline in sales at the Kelly Home Care division, which has a higher than average gross profit margin. The 2.3% increase in expenses was due primarily to higher liability insurance costs and increased facilities expense associated with the expansion of Kelly Financial Resources and Kelly Healthcare Resources.

#### International

Translated U.S. dollar sales in the International segment for the third quarter of 2002 totaled \$285.4 million, a 1.7% increase compared to the \$280.7 million reported in the third quarter of 2001. This resulted from an increase in the translated U.S. dollar average hourly bill rates of 1.5% and an increase in hours worked of 0.8%, partially offset by a 19% decrease in recruitment fee



On a constant currency basis, International revenue decreased 4% in the third quarter of 2002. This compares to a constant currency sales decline of 2% in the second quarter of 2002 and a decline of 6% in the first quarter of 2002. The Americas and Asia-Pacific, the first regions within the International segment to reflect the negative impact of the global economic slowdown, are continuing to show improvement. Year-over-year sales comparisons in continental Europe remained negative, while the United Kingdom slowed further in the third quarter.

International sales represented 25% of total Company sales in the third quarter of 2002 and 26% in the third quarter of 2001.

International earnings from operations were \$3.1 million in the third quarter of 2002 compared to \$4.3 million for the same period in 2001. However, this result does represent a significant sequential improvement compared to the operating loss of \$1.2 million in the first quarter of 2002 and operating earnings of \$0.5 million in the second quarter of 2002. The year-over-year decrease in earnings from operations was the result of a 0.5 percentage point decline in the gross profit rate and a 1.0% increase in expenses, partially offset by the 1.7% increase in sales.

The decline in the gross profit rate was primarily due to a 19.1% decrease in recruitment fee income. On a year-over-year basis, translated U.S. dollar expenses in the International segment increased 1.0%. On a constant currency basis expenses actually decreased 6% from the third quarter of 2001. The decrease in expenses, on a constant currency basis, was due primarily to staff reductions and lower recruiting and retention costs.

#### Year-to-Date

Sales of services totaled \$3.200 billion during the first nine months of 2002, a decrease of 0.6% from the same period in 2001. The decrease was a result of a decrease in hours worked of 2.2% partially offset by an increase in average hourly bill rates of 1.4%. Sales decreases in the U.S. Commercial Staffing and International segments were partially offset by a sales increase in the PTSA segment.

Gross profit of \$511.4 million was 3.8% lower than the first nine months of 2001, and gross profit as a percentage of sales was 16.0% in 2002, which decreased 0.5% compared to the 16.5% rate recorded in the prior year. This reflected decreases in the gross profit rates of all three business segments. The decline in gross profit rates was due primarily to a continuing shift in the mix of customers to large corporate and national accounts and a decline in recruitment fee income.

Selling, general and administrative expenses of \$493.1 million were 2.3% lower than last year. The expense rate improved to 15.4% of sales in 2002 as compared to 15.7% in 2001. The decrease was due primarily to staff reductions and lower telecommunication and recruiting costs, which were the result of expense reduction initiatives the Company implemented during 2001. The staff reductions in both field operations and headquarters units generated savings of approximately \$8 million in the nine-month period as compared with the prior year. The Company did not incur significant termination costs as a result of these staff reductions. The majority of the staff reductions took place during the second and third quarters of 2001.

Net interest income for the first nine months of 2002 was \$258 thousand, a \$669 thousand improvement compared to last year's net interest expense of \$411 thousand. The improvement is primarily attributable to higher cash balances and lower short-term debt levels, offset by the impact of lower interest rates.

Earnings before taxes were \$18.6 million, a decrease of 29.4% from 2001. Earnings before taxes averaged 0.6% of sales in the first nine months of 2002 and 0.8% of sales in 2001. Income taxes were 39.7% of pretax earnings in the first nine months of 2002 and 40.0% in the first nine months of 2001.

Net earnings were \$11.2 million, or a 29.0% decrease compared to the first nine months of 2001. Basic and diluted earnings per share were \$.31, a decrease of 29.5% as compared to basic and diluted earnings per share of \$.44 in the first nine months of 2001.

#### U.S. Commercial Staffing

Sales in the U.S. Commercial Staffing segment totaled \$1.557 billion for the first nine months of 2002, a 2.2% decrease compared to the \$1.592 billion reported for the same period in 2001. This reflected a 2.7% decrease in hours worked partially offset by a 0.7% increase in average hourly bill rates. U.S. Commercial Staffing sales represented 49% of total Company sales for the first nine months of 2002 and 2001.

U.S. Commercial Staffing earnings from operations totaled \$84.2 million for the first nine months of 2002 compared to earnings of \$90.1 million last year, a decrease of 6.5%. The 2.2% sales decrease, combined with a 0.3 percentage point decrease in the gross profit rate, produced the 6.5% earnings decline. The decline in the gross profit rate reflects both an ongoing shift in mix of sales to larger corporate and national accounts and decreases in fee based income. The year-over-year decrease in recruitment fee income for U.S. Commercial was 33% for the first nine months of 2002. Expenses were tightly controlled and decreased 2.7% year-over-year primarily due in large part to staff reductions and lower recruiting costs, partially offset by higher field bonus expenses.

Professional, Technical and Staffing Alternatives
Sales in the PTSA segment for the first nine months of 2002 totaled \$841.9
million, an increase of 4.0% compared to the \$809.5 million reported for the
first nine months of 2001. This reflected a 5.1% increase in average hourly bill
rates, partially offset by a 1.9% decrease in hours worked in the professional
and technical businesses. Revenues in the staffing alternatives businesses,
which include the staff leasing and management services business units,
increased by 5.9% compared to the first nine months of 2001. PTSA sales
represented 26% of total Company sales for the first nine months of 2002 as
compared with 25% in the same period of 2001.

For the first nine months of 2002, Kelly Healthcare Resources and Kelly Financial Resources continued to be the leading performers, exhibiting sales growth of 25% or better as compared to the comparable period in 2001. Kelly Staff Leasing, Kelly Engineering Resources, Kelly Information Technology Resources, Kelly Management Services and Kelly Law Registry also maintained positive sales growth. However, two large PTSA units, Kelly Automotive Services Group and Kelly Home Care, experienced revenue declines during the first nine months of 2002 as compared to the first nine months of 2001. These decreases, however, were consistent with industry trends in their staffing sectors.

PTSA earnings from operations for the first nine months of 2002 totaled \$36.9 million and increased 2.5% from the same period in 2001. This was the result of the 4.0% increase in sales and a 0.8% decrease in expenses, partially offset by a 0.5 percentage point decrease in the gross profit rate.

The decrease in the gross profit rate was due to changes in business unit mix and rate decreases in certain business units, such as Kelly Automotive Services Group and Kelly Information Technology Resources. The most significant factor impacting the business unit mix was the decline in sales at the Kelly Home Care unit, which has a higher than average gross profit rate.

#### International

Translated U.S. dollar sales in International for the first nine months of 2002 totaled \$800.7 million, a 2.1% decrease compared to the \$818.1 million reported in the first nine months of 2001. This resulted from a decrease in hours worked of 1.6% and a 20.8% decrease in recruitment fees, partially offset by a 0.1% increase in average hourly bill rates.

On a constant currency basis, International revenue decreased 4% in the first nine months of 2002. International sales represented 25% of total Company sales in the first nine months of 2002 and 2001.

International earnings from operations were \$2.4 million for the first nine months of 2002 compared to \$7.9 million for the same period in 2001. The decrease in earnings from operations was the result of the 2.1% decrease in sales and a 0.8 percentage point decline in the gross profit rate, partially offset by a 3.0% reduction in expenses.

The decline in the gross profit rate was primarily due to a 20.8% decrease in recruitment fee income, with the most significant decrease occurring in the United Kingdom. On a year-over-year basis, translated U.S. dollar expenses in the International segment decreased 3.0% primarily due to lower recruiting costs and the elimination of goodwill amortization. On a constant currency basis, expenses decreased 6%.

#### Financial Condition

Assets totaled \$1.073 billion at September 29, 2002, an increase of 3.2% from the \$1.039 billion at December 30, 2001. The Company's working capital position was \$338.4 million at September 29, 2002, an increase of \$16.4 million from year-end 2001. The current ratio was 1.9 at both third quarter-end 2002 and year-end 2001. Cash and short-term investments totaled \$84.7 million at September 29, 2002, an increase of \$0.6 million compared to the \$84.1 million at year-end 2001.

During the first nine months of 2002, net cash from operating activities totaled \$42.8 million, a decrease of 59.1% from the comparable period in 2001. This decrease is primarily due to a \$39.4 million increase in the accounts receivable balance, compared to the \$41.7 million decrease in accounts receivable during the same period in 2001. The change in the accounts receivable balance resulted primarily from increasing sales trends during 2002, as opposed to decreasing sales trends in 2001. The global days sales outstanding for the third quarter of 2002 were 48 days, a two-day improvement compared to the third quarter of last year.

Short-term debt totaled \$27.8 million at September 29, 2002, which decreased \$5.1 million compared to the \$32.9 million level at year-end 2001. All short-term borrowings are foreign currency denominated and reduce the Company's exposure to foreign exchange fluctuations. At third quarter end, debt represented less than 5% of total capital.

Capital expenditures for the first nine months of 2002 totaled \$20.0 million, down 35.6% from the \$31.1 million spent in the first nine months of 2001. For 2002, capital expenditures are expected to total between \$30 and \$35 million.

Depreciation and amortization for the first nine months of 2002 totaled \$33.3 million, an increase of 2.9% compared to the \$32.4 million for same period of 2001. As a result of the implementation of Statement of Financial Accounting Standard No. 142 at the beginning of 2002, the Company will eliminate approximately \$2.7 million of amortization of goodwill in 2002. Approximately \$2.0 million of amortization was eliminated in the first nine months of 2002, which was offset by a \$2.9 million increase in depreciation. For planning purposes, the Company expects depreciation and amortization of intangible assets other than goodwill to total approximately \$44 to \$46 million for 2002, reflecting on-going implementation of major IT projects, including the Company's StaffNet branch automation system.

Stockholders' equity was \$609.3 million at September 29, 2002, which represents a \$2.2 million increase as compared to year-end 2001. The increase in stockholders' equity is primarily the result of the change in accumulated foreign currency adjustments, partially offset by an increase in treasury stock.

On July 1, 2002 the Company repurchased 500,000 shares of Class A common stock from the William R. Kelly Trust. The total value of the share repurchase was \$13.1 million. The repurchase transaction was reflected in the Company's third quarter financial statements.

Dividends paid per common share were \$.10 in the third quarter of 2002, a decrease of 60% from dividends of \$.25 per share in the third quarter of 2001, reflecting the change in the Company's dividend policy implemented in November 2001.

The Company's financial position remains strong. The Company continues to carry no long-term debt and expects to meet its growth requirements principally through cash generated from operations, available cash and short term investments and committed, unused credit facilities.

The Company has no material unrecorded commitments, losses, contingencies or guarantees associated with any related parties or unconsolidated entities.

Market Risk-Sensitive Instruments And Positions
The Company does not hold or invest in derivative contracts. The Company is
exposed to foreign currency risk primarily due to its net investment in foreign
subsidiaries, which conduct business in their local currencies. This risk is
mitigated by the use of the Company's multi-currency line of credit. This credit
facility is used to borrow in local currencies which mitigates the exchange rate
risk resulting from foreign currency-denominated net investments fluctuating in
relation to the U.S. dollar. In addition, the Company is exposed to interest
rate risks through its use of the multi-currency line of credit.

In addition, the Company is exposed to market risk as a result of its obligation to pay benefits under its nonqualified deferred compensation plan and its related investments in company-owned variable universal life insurance policies. The obligation to employees increases and decreases based on movements in the equity and debt markets. The investments in publicly traded mutual funds, as part of the company-owned variable universal life insurance policies, are designed to mitigate this risk with offsetting gains and losses.

Overall, the Company's holdings and positions in market risk-sensitive instruments do not subject the Company to material risk.

#### New Accounting Standard

In June 2002, the FASB issued SFAS No. 146, "Accounting for Costs Associated with Exit or Disposal Activities," which supercedes EITF No. 94-3, "Liability Recognition for Certain Employee Termination Benefits and Other Costs to Exit an Activity (including Certain Costs Incurred in a Restructuring)." SFAS No. 146 requires companies to recognize costs associated with exit or disposal activities when they are incurred, rather than at the date of a commitment to an exit or disposal plan as was required by EITF No. 94-3. This statement is effective for disposal activities initiated after December 31, 2002, with early application encouraged. SFAS No. 146 is not expected to have a material effect on the Company's consolidated results of operations or financial position.

#### Forward-Looking Statements

Except for the historical statements and discussions contained herein, statements contained in this report relate to future events that are subject to risks and uncertainties, such as: competitive market pressures including pricing, changing market and economic conditions, material changes in demand from large corporate customers, availability of temporary workers with appropriate skills required by customers, increases in wages paid to temporary workers not passed on to customers, currency fluctuations, changes in laws and regulations, the Company's ability to effectively implement and manage its information technology programs, the ability of the Company to successfully expand into new markets and service lines and other factors discussed in the report and in the Company's filings with the Securities and Exchange Commission. Actual results may differ materially from any projections contained herein.

#### Item 4. Controls and Procedures

Based on their evaluation, as of a date within 90 days of the filing date of this Form 10-Q, the Company's Chief Executive Officer and Chief Financial Officer have concluded that the Company's disclosure controls and procedures (as defined in Rule 13a-14(c) and 15d-14(c) under the Securities and Exchange Act of 1934, as amended) are effective. There have been no significant changes in internal controls or in other factors that could significantly affect these controls subsequent to the date of their evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

## PART II. OTHER INFORMATION AND SIGNATURE

- 6. Exhibits and Reports on Form 8-K.
  - (a) Exhibits
    - Exhibit 99.1 Certification Pursuant to 18 U.S.C. Section 1350, As
      Adopted Pursuant to Section 906 of the Sarbanes-Oxley
      Act of 2002
    - Exhibit 99.2 Certification Pursuant to 18 U.S.C. Section 1350, As
      Adopted Pursuant to Section 906 of the Sarbanes-Oxley
      Act of 2002
  - (b) No reports on Form 8-K were filed during the quarter for which this report is filed.

## SIGNATURE

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

KELLY SERVICES, INC.

Date: November 12, 2002

/s/ William K. Gerber William K. Gerber

Executive Vice President and Chief Financial Officer (Principal Financial Officer and Principal Accounting Officer)

#### **CERTIFICATIONS**

- I, Terence E. Adderley, certify that:
- 1. I have reviewed this quarterly report on Form 10-Q of Kelly Services, Inc.;
- 2. Based on my knowledge, this quarterly report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this quarterly report;
- 3. Based on my knowledge, the financial statements, and other financial information included in this quarterly report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this quarterly report;
- 4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have:
  - a) designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this quarterly report is being prepared;
  - b) evaluated the effectiveness of the registrant's disclosure controls and procedures as of a date within 90 days prior to the filing date of this quarterly report (the "Evaluation Date"); and
  - c) presented in this quarterly report our conclusions about the effectiveness of the disclosure controls and procedures based on our evaluation as of the Evaluation Date;
- 5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent function):
  - a) all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in internal controls; and
  - b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and
- 6. The registrant's other certifying officers and I have indicated in this quarterly report whether or not there were significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

Date: November 12, 2002

/s/ Terence E. Adderley Terence E. Adderley

Chairman and Chief Executive Officer

#### **CERTIFICATIONS**

- I, William K. Gerber, certify that:
- 1. I have reviewed this quarterly report on Form 10-Q of Kelly Services, Inc.;
- 2. Based on my knowledge, this quarterly report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this quarterly report;
- 3. Based on my knowledge, the financial statements, and other financial information included in this quarterly report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this quarterly report;
- 4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have:
  - a) designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this quarterly report is being prepared;
  - b) evaluated the effectiveness of the registrant's disclosure controls and procedures as of a date within 90 days prior to the filing date of this quarterly report (the "Evaluation Date"); and
  - c) presented in this quarterly report our conclusions about the effectiveness of the disclosure controls and procedures based on our evaluation as of the Evaluation Date;
- 5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent function):
  - a) all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in internal controls; and
  - b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and
- 6. The registrant's other certifying officers and I have indicated in this quarterly report whether or not there were significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

Date: November 12, 2002

/s/ William K. Gerber William K. Gerber

Executive Vice President and Chief Financial Officer

# CERTIFICATION PURSUANT TO 18 U.S.C. SECTION 1350, AS ADOPTED PURSUANT TO SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002

In connection with the Quarterly Report of Kelly Services, Inc. (the "Company") on Form 10-Q for the period ended September 29, 2002 as filed with the Securities and Exchange Commission on the date hereof (the "Report"), I, Terence E. Adderley, Chief Executive Officer of the Company, certify, pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002, that:

- (1) The Report fully complies with the requirements of Section 13(a) or 15(d) of the Securities Exchange Act of 1934; and
- (2) The information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Date: November 12, 2002

/s/ Terence E. Adderley Terence E. Adderley

Chairman and Chief Executive Officer

# CERTIFICATION PURSUANT TO 18 U.S.C. SECTION 1350, AS ADOPTED PURSUANT TO SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002

In connection with the Quarterly Report of Kelly Services, Inc. (the "Company") on Form 10-Q for the period ended September 29, 2002 as filed with the Securities and Exchange Commission on the date hereof (the "Report"), I, William K. Gerber, Chief Financial Officer of the Company, certify, pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002, that:

- (1) The Report fully complies with the requirements of Section 13(a) or 15(d) of the Securities Exchange Act of 1934; and
- (2) The information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Date: November 12, 2002

/s/ William K. Gerber William K. Gerber

Executive Vice President and Chief Financial Officer